

Please update any NEW information that has changed on each section in RED. Put a line through anything that is no longer valid.

Please return via email by October 11th. Thank you!

Agency Name: Harrison County Department of Jobs and Family Services

Transportation Service Type: Contracted with Harrison County Public Transit

Other Services Provided: Adult and Child Protective Reports and Referrals; Family Support provides service and financial assistance aimed at promoting self-support and maintaining self-sufficiency including nutrition, medical assistance, workforce development, and employment search services.

Contact Information: Deb Knight, Assistant Director, 740-942-6025

Hours: Monday – Friday, 8:30am – 4:30pm, extended hours by appointment

Service Area: For Non-emergency Medical Transportation (NEMT), area ~~can be from Harrison County to Cleveland, Cambridge, Pittsburgh, Morgantown, Steubenville, Wheeling, or within Harrison County.~~ **is defined as the Ohio counties of Harrison, Belmont, Guernsey, Tuscarawas, Carroll, or Jefferson, or Ohio, Brooke, and Hancock Counties in West Virginia. Requested transportation for medical appointments outside this area will only be for specialists with documentation of a referral from the individual’s primary care physician.** ~~For Work Experience Program, transportation is all within Harrison County.~~

Eligibility Requirements: NEMT – Medicaid eligibility

~~Work Experience Program – SNAP (Food Assistance) or Ohio Works First (OWF) eligible work activity required individuals~~

Web-site: <http://www.harrisoncountyohio.org/department-of-job-family-services>

The table below provides a summary of the characteristics of the participating transportation providers and organizations that purchase transportation on behalf of consumers.

Table 1: Organizational Characteristics

Agency Name	Directly Operates Transportation (Yes/No)	Purchases Transportation from Another Agency (if Yes, Who?)	Legal Authority (Private Non-Profit, Private For-Profit, Public Non-Profit)	Number of Annual One-Way Passenger Trips	Average Number Trip Denials per Week	Are Vehicles Only Available for Human Service Agency Clients (Y/N)*
Harrison County Department of Jobs & Family Services	No	Yes, Harrison County Public Transit	Public Non-Profit	** Contract with Harrison County Public Transit averages approximately 8,000 miles per month between the various programs identified above.	** Contract with Harrison County Public Transit averages approximately 8,000 miles per month between the various programs identified above.	N/A

* Answering “Yes” indicates that your agency is closed door. Your agency is considered closed door if you ONLY provide transportation to your facility as a courtesy or if you ONLY serve a particular clientele enrolled in your agency programs (i.e. members of a sheltered workshop, or residents in a nursing home). Answering “No” indicates that your agency is open door. This means the service is open to the public or a segment of the general public defined by age, disability, or low income. For example, if an agency provides general transportation for anyone in the community who is over the age of 60, they are considered “open door.” For example, an individual who is 60 or over can request transportation to a doctor’s appointment or the grocery store regardless of their affiliation with your agency.

The participating organizations provide a wide range of transportation including fixed route, ADA paratransit, demand response, on demand, and human service agency fixed routes. One of the participating organizations provides services on weekdays. Zero operate transportation on Saturdays and Zero on Sundays. Evening services after 5:00pm are operated by zero organizations. The following table shows the transportation service characteristics by agency.

Table 2: Transportation Service Characteristics

Agency Name	Mode of Service	Days & Hours of Operation	Provides Medicaid-Eligible Trips (Y/N)	Level of Passenger Assistance Provided	Training Courses Required for Drivers
Harrison County Department of Jobs & Family Services	N/A	N/A	N/A	N/A	N/A

Transportation-related expenses and revenues also differ by organization. Contracts and farebox are common revenue sources for transportation operators in Harrison County. The table below provides a summary of expenses and revenues for public and non-profit transportation programs.

Table 3: Transportation-Related Expenses and Revenues

Agency Name	Fare Structure	Donations Accepted (Y/N)	Number of Full-Time & Part-Time Drivers	Number of Full-Time & Part-Time Schedulers/Dispatchers	Revenue Sources (most recent Fiscal Year)	Total Annual Transportation Expenses
Harrison County Department of Jobs & Family Services	N/A	N/A	N/A	N/A	N/A	N/A

The following table provides basic information about transportation options other than the traditional public and human services transportation. Transportation options might include bike share, ride share, intercity, taxi services, and more.

Table 4: Alternative/ Active Transportation Options

Transportation Option	Availability	Cost	Usage	Service Area
Harrison County Department of Jobs and	N/A	N/A	N/A	For NET (Non-emergency Transportation), area can be from Cleveland to Cambridge to Pittsburgh, to Morgantown, or

Family Services				<p>Steubenville, Wheeling, or within Harrison County. For Work Experience Program, transportation is all within Harrison County.</p> <p>Service area is: Belmont, Guernsey, Tuscarawas, Carroll, Jefferson, and Harrison Counties in Ohio; Brooke, Hancock, and Ohio Counties in West Virginia. Requests for non-emergency transportation outside this area will require documentation of a referral to a specialist by the individual's primary care physician.</p>
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The following table provides basic information about local travel training program options.

Table 5: Transportation Resources

Transportation Resource	Availability	Cost	Usage	Service Area
Harrison County Department of Jobs and Family Services	N/A	N/A	N/A	N/A

The following table illustrates the technology used by each transportation provider for scheduling, dispatching, and/or GPS tracking vehicles.

Table 6: Technology

Agency Name	Name of Scheduling Software	Do you have an App for Transportation (Y/N)?	Name of Dispatching Software	AVL System GPS (Y/N)
Harrison County Department of Jobs & Family Services	N/A	N/A	N/A	N/A

Harrison County Department of Job and Family Services, Harrison County Veteran Services, and Harrison County Home do not own any wheelchair accessible vehicles, nor do the agencies provide transportation services.

Table 7: Vehicle Utilization Table

Veh #	Make	Model	Year	Vin #	Capacity*	WC Capacity	Days of the Week Vehicle is in Service	Service Hours	Vehicle Condition	Program to which Vehicle is Assigned (if applicable)	Service Area
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Harrison County Department of Jobs & Family Services

