

Regional Coordinated Council: Conference Call September 18th, 10 am



Dial-in number (US): (605) 472-5374

Access code: 481714#

Join the online meeting:

<https://join.freeconferencecall.com/ssammon4>

Agenda

- Roll Call
- TSP County Updates/Announcements
- Regional Coordinated Plan Draft – Review Schedule & Strategy
- CTS Portal – BAA Ready for Use (Derek Platow)
- Schedule Update
- Next Meeting Deliverable

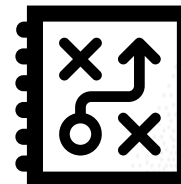
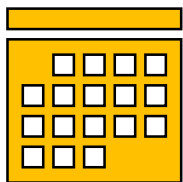
Transportation Service Provider Updates/Announcements

By county:

- Belmont
- Carroll
- Columbiana
- Coshocton
- Guernsey
- Harrison
- Holmes
- Jefferson
- Muskingum
- Tuscarawas

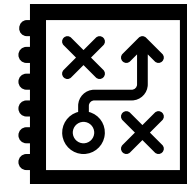
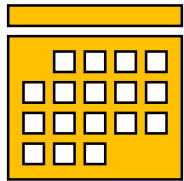
Regional Coordinated Plan – Review Schedule

- September 30th – Draft Plan to ODOT & RCC for Review
- October 8th – Public Announcement
- October 15th – Draft Plan for Public Review
- October 31st – RCC Comments Due
- November 10th – Draft Plan to Executive Board
- November 22nd – 6th RCC Meeting
 - AAA9 Cambridge, OH, 10am
 - Open to Public, Bring Clients
- November 30th – Public Comments Due
- December 10th – Executive Board Meeting
- December 31st – Final Plan Due to ODOT



Regional Coordinated Plan – Review Strategy

- Draft Plan posted to OMEGA website
- Shareable links to download
- Flyers distributed with online links for the public
 - Similar to Public Survey
 - Share with your clients/riders
- 11 Paper Copies
 - One at OMEGA Office
 - 10 Copies at Each County's Main Library Branch
- All comments to be sent to Sean (*phone, email, webpage form*)



CTS Portal – Business Associates Agreement

- Call Center was the first step
- Security Agreement, NOT a contract
- Participating agencies can opt out at any time
- Each agency signs their own document
- Each agency keeps their own file
- Training Sessions to be coordinated
- Questions?
 - Derek Platow
 - dplatow@cts-software.com
 - 800-704-0064

CTS Portal – Business Associates Agreement

- Security Agreement, NOT a contract
- Sign document at the bottom
- Return signed document to Sean by end of this week (COB Sept 20th)
- Keep your own copy for your files

Insert full transit agency name here, Call Center (Mid-Ohio Mobility Solutions)

and

Foxster Solutions, Inc.

BUSINESS ASSOCIATE AGREEMENT

This Privacy Agreement ("Agreement"), is effective upon signing this Agreement and is entered into by and between *Insert full transit agency name here, ("abbreviated transit agency name")* and *Foxster Solutions, Inc.* (the "CTS Software").

1. **Term.** This Agreement shall remain in effect for the duration of this Agreement starting August 1, 2019 and shall apply to all of the Services and/or Supplies delivered by "CTS Software" pursuant to this Agreement.
2. **HIPAA Assurances.** In the event "CTS Software" creates, receives, maintains, or otherwise is exposed to personally identifiable or aggregate patient or other medical information defined as Protected Health Information ("PHI") in the Health Insurance Portability and Accountability Act of 1996 or its relevant regulations ("HIPAA") and otherwise meets the definition of by "**abbreviated transit agency name**" as defined in the HIPAA Privacy Standards (45 CFR Parts 160 and 164), "CTS Software" shall:
 - (a) Recognize that HITECH (the Health Information Technology for Economic and Clinical Health Act of 2009) and the regulations thereunder (including 45 C.F.R. Sections 164.308, 164.310, 164.312, and 164.316), apply to a business associate of a covered entity in the same manner that such sections apply to the covered entity;
 - (b) Not use or further disclose the PHI, except as permitted by law;
 - (c) Not use or further disclose the PHI in a manner that had "**abbreviated transit agency name**" done so, would violate the requirements of HIPAA;
 - (d) Use appropriate safeguards (including implementing administrative, physical, and technical safeguards for electronic PHI) to protect the confidentiality, integrity, and availability of and to prevent the use or disclosure of the PHI other than as provided for by this Agreement;
 - (e) Comply with each applicable requirement of 45 C.F.R. Part 162 if the "CTS Software" Conducts Standard Transactions for or on behalf of the "**abbreviated transit agency name**";
 - (f) Report promptly to "**abbreviated transit agency name**" any security incident or

Schedule Update

Dates	Activity
September 18th	RCC Conference Call
September 20th	CTS – BAA Due
September 30th	Regional Draft Plan Due – ODOT & RCC
October 8th	Public Announcement
October 15th	Regional Draft Plan – Public Review Period Begins
October 17th	RCC Conference Call
October 31st	RCC Comments Due
November 10th	Draft Plan Due to Executive Board
November 22th	6 th RCC Meeting – AAA9 Cambridge OH, 10am, Open to Public
November 30th	Public Comments Due
December 1st	End of Public Review
December 10th	Regional Coordinated Plan Adoption – Executive Board Meeting
December 31st	RCC Final Plan to ODOT

By Next Meeting Deliverable

- BAA Signed – End of Week
- Regional Coordinated Plan Draft – Review & Comment
- NEXT MEETING – October 17th, Conference Call
- **SUBMIT 2018 ORIGIN-DESTINATION DATA**

Questions & Contact Information

Sean M. Sammon

Transit Planner

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ssammon@omegadistrict.org

www.omegadistrict.us/programs/transit/regional

<http://omegadistrict.us/programs/transit/rcc/>

